

Berlitz Language Evaluation

The Berlitz Language Evaluation is ninety minutes. The price of the evaluation is \$325.00 USD. You may take the evaluation at the Berlitz Language Center in **Phoenix, AZ** or from your location via telephone. You **must** have a **fax machine or e-mail, scanner and Adobe Acrobat Reader Software** (it's free; the link is: www.adobe.com/products/acrobat/readstep2.html) at the time of the test if taking it by telephone, and you are to initiate the phone call. You must have a **witness present during the evaluation to sign the documentation that will be faxed to you or that you can print from your e-mail at the start of the evaluation.**

The evaluation tests both written and oral communication skills. After filling out this form, please send it to Berlitz by one of three methods:

- E-mail it to olga.dupree@berlitz.us
- Fax it to **(623) 321-5820**
- Mail it to Berlitz Language Center, 3333 E. Camelback Rd., Suite 160, Phoenix, AZ 85018

Berlitz will call you to schedule the evaluation and the results will be faxed directly to West's Admissions Manager at 602-943-3204. **By submitting an application, you confirm that you will follow the guidelines in the 2-page Student Guide.**

Student 's first and last name:	University & Campus Location:
Language for evaluation:	Academic/Enrollment Counselor Email (if applicable):
Student West ID # (very important):	Academic/Enrollment Counselor Telephone (if applicable): 602-943-2311 ext.:
Daytime Phone & Evening Phone Numbers:	Student Test Site Phone Number:
Student Email:	Student Test Site FAX Number or email:
Student Date-of-Birth:	Today's Date:

Berlitz does not administer an evaluation until full payment has been received. Payments are processed at the time of scheduling. To cancel an evaluation you must **call (602) 954-8160** no later than **12:00PM** (Mountain Standard Time) two business days **prior** to the scheduled evaluation. Any cancellations after this deadline will not be subject to a refund. Berlitz International does not guarantee that the competency level will be equal to any credit hours or college degree. Berlitz reserves the right to cancel any evaluation if not in compliance with any of these rules. I hereby agree by signing below and understand all the terms and conditions of this evaluation.

Method of payment (Please Circle One) <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AX <input type="checkbox"/> DISC <input type="checkbox"/> Cash <input type="checkbox"/> Check	Send checks made out to Berlitz to: Berlitz Language Center 3333 E. Camelback Rd. Suite 160 Phoenix, AZ 85018 Tel: 602- 954-8160 Fax: 623-321-5820
Credit card #: Expiration date: (mo/yr)	TIMES & DATES AVAILABLE:
Authorizing Signature (please type): <input type="checkbox"/> This check mark acts as my e-signature. BILLING ADDRESS:	